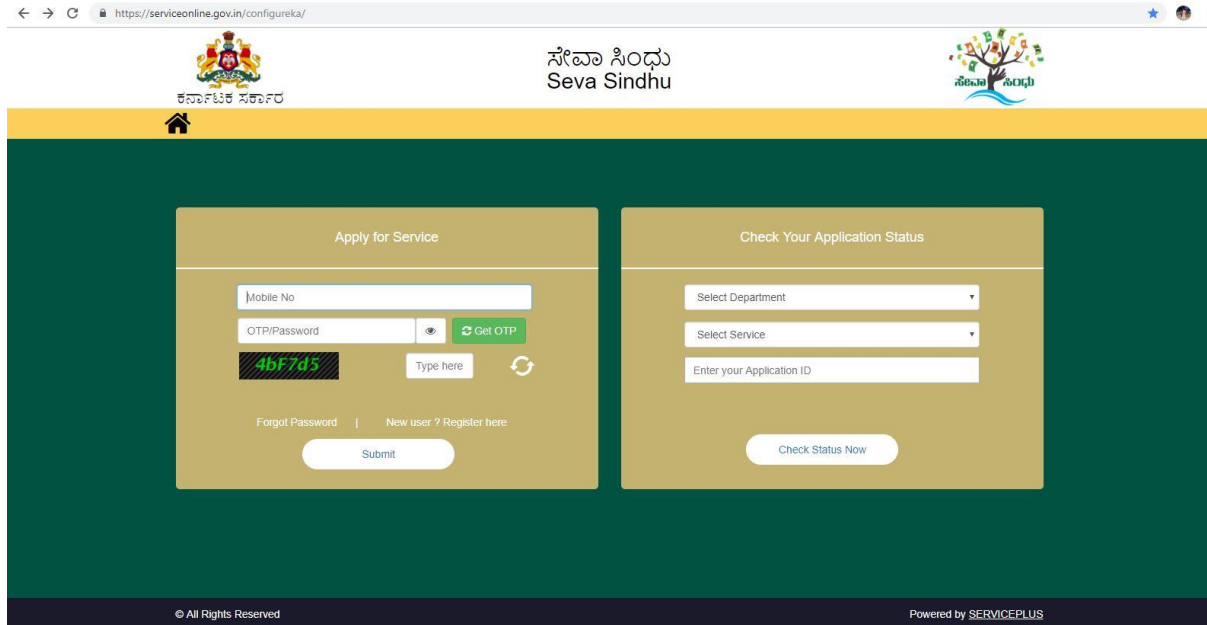
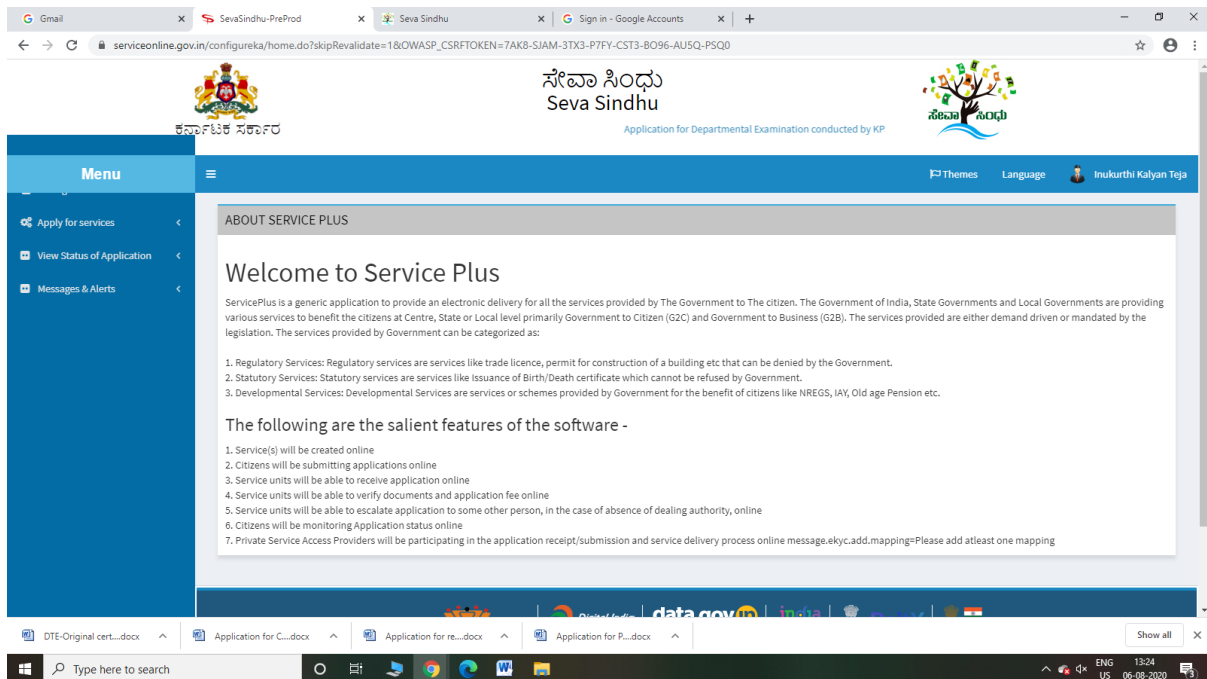


Department of Agricultural Marketing  
Application to grant Importers License

Step 1: Enter the login details



Step 2 : Citizen Login will be displayed



### Step 3 : Search the required service and click to open

The screenshot shows the Seva Sindhu application portal. The header includes the Government of Karnataka logo, the text 'ಸೇವಾ ಸಿಂಧು Seva Sindhu', and the subtext 'Application for Departmental Examination conducted by KPSC'. A navigation menu on the left lists options like 'Apply for services', 'View all available services', 'View Status of Application', and 'Messages & Alerts'. The main content area displays a table of services for the state of Karnataka.

Sl.No.	Service Name	Department Name	State
1	Accident Relief Fund-KSRTC	Karnataka State Road Transport Corporation	KARNATAKA
2	Accident Relief Fund - NEKRTC	NEKRTC	KARNATAKA
3	Accident Relief Fund-NWKRTC	NWKRTC	KARNATAKA
4	Acid Victim Pension	Directorate of Social Security and Pensions	KARNATAKA
5	Admission for Morarji Desai Residential school - Minority Welfare Department	Minority Welfare Department	KARNATAKA
6	Admission for Pre and Post matric hostels - Minority Welfare Department	Minority Welfare Department	KARNATAKA
7	Agricultural Family Member Certificate / ವ್ಯವಸಾಯಗಾರರ ಕುಟುಂಬದ ದೃಢೀಕರಣ ಪ್ರಮಾಣ ಪತ್ರ	Revenue Department	KARNATAKA
8	Amendment of Bye Laws of Souharda co-operative society	Registrar of Cooperative Societies	KARNATAKA
9	Amendment of License to Manufacture Insecticides	Agriculture Department	KARNATAKA
10	Amendment of Manufacturing License for Micro Nutrients, Micron, Fertilizers	Agriculture Department	KARNATAKA

### Step 4 : Fill the Applicant Details & Photocopies details

The screenshot shows the 'Application form' section of the Seva Sindhu portal. The header includes the Government of Karnataka logo, the text 'ಸೇವಾ ಸಿಂಧು Seva Sindhu', and the subtext 'Application'. The main content area displays a form for an 'Application to grant Importers License' under the 'Department of Agricultural Marketing'. A note states: 'Note: If you do not have an ORG ID, please go to Organisation Registration service to register your organisation and generate ORG ID'. The form fields include:

- Request Type/ವಿನಂತಿ ಪ್ರಕಾರ: New
- Market Code/ಮಾರುಕಟ್ಟೆ ಕೋಡ್: MOCK
- Request Status/ವಿನಂತಿಯ ಸ್ಥಿತಿ: I
- Firm Type/ಸಂಸ್ಥೆಯ ಮಾದರಿ: PRIVATE LIMITED
- Org ID/ಸಂಸ್ಥೆಯ ಐಡಿ: SKA000100
- License Type/ಲೈಸೆನ್ಸ್ ವಿಧ: Importer License
- License Period/(in years)ಲೈಸೆನ್ಸ್ ಅವಧಿ(In years): 10
- Is payment for annual subscription of Krishipete Magazine already made?: Yes

## Step 5 : Enter the OTP and verify mobile Number and Validate

The screenshot shows the 'Applicant Registration' section of the SevaSindhu application form. A modal window titled 'Mobile number verification' is displayed over the form. The modal contains the following text: 'One time password (OTP) has been sent to the mobile number 990XXXX799. Enter OTP\* [587436] Click on validate button to validate OTP'. There are 'Validate' and 'Close' buttons at the bottom of the modal. The background form shows fields for 'Org ID', 'License Period', 'Firm Type', 'Applicant Name', 'Applicant's Mobile Number', 'Email Id', 'Father/Husband's Name', 'Date of birth', 'Age', 'Business Address', and 'State'.

## Step 6 : Click on I agree checkbox and fill the Captcha Code as given & Submit

The screenshot shows the 'Declaration' and 'Word verification' sections of the SevaSindhu application form. The 'Declaration' section contains the following text: 'I/We do hereby declare that the information furnished is true to the best of my knowledge and information. I have read and understood the provisions of the Karnataka Agricultural Produce Marketing (Regulation) Act, 1966 and Rules 1968 and the Bye-laws of your Market Committee and the standing orders and terms and conditions and restrictions of licence made thereunder and declare that, I/We agree to abide by them and any amendments to the same made from time to time. I/We also agree to execute an agreement and to fulfill other conditions prescribed by the Agricultural Produce Market Committee from time to time.' Below the declaration is a checkbox labeled 'I Agree' which is checked. The 'Additional Details' section has a dropdown menu for 'Apply to the Office' set to 'Department of Agricultural Marketing (STATE)'. The 'Word verification' section shows a captcha image with the characters 'jw62ka' and a text input field containing 'jw62ka'. At the bottom right, there are buttons for 'Draft', 'Submit', 'Close', and 'Reset'. The footer of the page includes logos for 'KARNATAKA MINISTRY OF PANCHAYATI RAJ', 'Digital India', 'data.gov.in', 'india.gov.in', 'Deity', and 'PMINDIA'. It also states: 'Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS'.

## Step 7: A fully filled form will be generated for user verification

The screenshot shows a web browser window with the URL `serviceonline.gov.in/configureka/applyPageForm.do?OWASP_CSRFTOKEN=PE2A-NEOM-YUH9-6Z6B-389F-2BBO-VI62-YH9A&UID=69f497b8-5fdc-4d6f-b475-bfc94e91fa89`. The page header includes the Government of Karnataka logo, the text "Seva Sindhu" and "ಸೇವಾ ಸಿಂಧು", and "conducted by KPSC". A blue navigation menu is on the left. The main content area displays a form titled "Application form" with the following fields:

Request Type/ವಿವರಣೆ ಪ್ರಕಾರ :	New
Org ID/ವಿವರಣೆ ಬಿಡಿ :	SK4000100
Market Code/ಬಿಡಿ ಕೋಡ್ :	MOCK
Licence Type/ವಿವರಣೆ ವಿಧ :	Importer License
Request Status/ವಿವರಣೆ ಸ್ಥಿತಿ :	I
License Period(in years)/ವಿವರಣೆ ಅವಧಿ(In years) :	10
Firm Type/ವಿವರಣೆ ವಿಧ :	PRIVATE LIMITED
Is payment for annual subscription of Krishipele Magazine already made? :	Yes

Below this is the "Applicant Registration" section:

Applicant Name :	erevne
Applicant's Mobile Number/ವಿವರಣೆ ಮೊಬೈಲ್ ಸಂಖ್ಯೆ :	9900194799
Email Id/ಇ-ಮೇಲ್ ಬಿಡಿ :	govindgovind@gmail.com
Father/Husband's Name/ವಿವರಣೆ ಹೆಸರು :	treh

The "Business Address" section is partially visible at the bottom.

## Step 8 : Click on Attach Annexure

The screenshot shows the same web browser window, but the form is now at the "Declaration" and "Additional Details" sections. The "Declaration" section contains the following text:

Whether the applicant owes any dues to the Market Committee on account of etc  
charge/costs/expenses/fees/rent or on any other account. If so give details /  
ಅರ್ಜಿದಾರನು ಅರ್ಜಿ/ ಬಡ್ಡಿ/ ಖರ್ಚು/ ಶುಲ್ಕ/ ಭಾರದ ಅಥವಾ ಇತರ  
ಯಾವುದೇ ಅಂಶಕ್ಕೆ ಏಕದೇವತೆ, ಸಮಗತಿ ಯಾವುದೇ ದಾಖಲೆ ಮಾಡುವ  
ವ್ಯಾಜ್ಯವೇನಿದೆ? ಹಾಗಾದರೆ ವಿವರಣೆ ಕೊಡಿ.

**Declaration**

I/We do hereby declare that the information furnished is true to the best of my knowledge and information. I have read and understood the provisions of the Karnataka Agricultural Produce Marketing (Regulation) Act 1966 and Rules 1968 and the Bye-laws of your Market Committee and the standing orders and terms and conditions and restrictions of licence made thereunder and declare that, I/We agree to abide by them and any amendments to the same made from time to time.

I/We also agree to execute an agreement and to fulfil other conditions prescribed by the Agricultural Produce Market Committee from time to time.

I Agree :  Yes

The "Additional Details" section contains:

Apply to the Office	Department of Agricultural Marketing (STATE)
Draft Reference No :	Draft_AG0045/2020/00017

At the bottom of the form, there is a date stamp "08/9/2020 01:37:21 IST" and a URL "http://serviceonline.gov.in/configureka". Below the form are three buttons: "Attach Annexure" (green), "Edit" (blue), and "Cancel" (red). A blue button "Click here to initiate new application" is also present.

The footer of the page includes logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DeltY, and PMINDIA. It also states: "Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS".

## Step 9: Attach the annexures and save them

serviceonline.gov.in/configureka/editViewAnnexure.do?OWASP\_CSRFTOKEN=PE2A-NEOM-YUH9-6Z6B-389F-2BBO-VI62-YH9A&coverageLocationId=61702&serviceld=13640001&citizen\_id=10840757&applid=...

Document Name	Document Format	Action
GST Registration Certificate	GST registration certificate	Choose File   sample.pdf
Passport size photo	passport size photograph	Choose File   download.jpg
Company Registration Proof	Memorandum Association / Articles Association	Choose File   sample.pdf
Market NOC	Market NOC	Choose File   sample.pdf
Address proof	Driving License	Choose File   sample.pdf
Application Form	Application Form	Choose File   sample.pdf

Save Annexure | Cancel | Back

MINISTRY OF PANCHAYATI RAJ | Digital India | data.gov.in | india.gov.in | DeltY | PMINDIA

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## Step 10: Saved annexures will be displayed

serviceonline.gov.in/configureka/editSaveAnnexure.do?OWASP\_CSRFTOKEN=PE2A-NEOM-YUH9-6Z6B-389F-2BBO-VI62-YH9A&applid=32971&citizenId=10840757&directSubmitCheck=N

**Annexure List**

1) Aadhar Card	<a href="#">Aadhar Card</a>
2) License Agreement	<a href="#">License Agreement</a>
3) Ownership document	<a href="#">Ownership document</a>
4) encumbrance certificate	<a href="#">encumbrance certificate</a>
5) GST Registration Certificate	<a href="#">GST registration certificate</a>
6) Passport size photo	<a href="#">passport size photograph</a>
7) Company Registration Proof	<a href="#">Memorandum Association / Articles Association</a>
8) Market NOC	<a href="#">Market NOC</a>
9) Address proof	<a href="#">Driving License</a>
10) Application Form	<a href="#">Application Form</a>

**Additional Details**

Apply to the Office: Department of Agricultural Marketing (STATE)

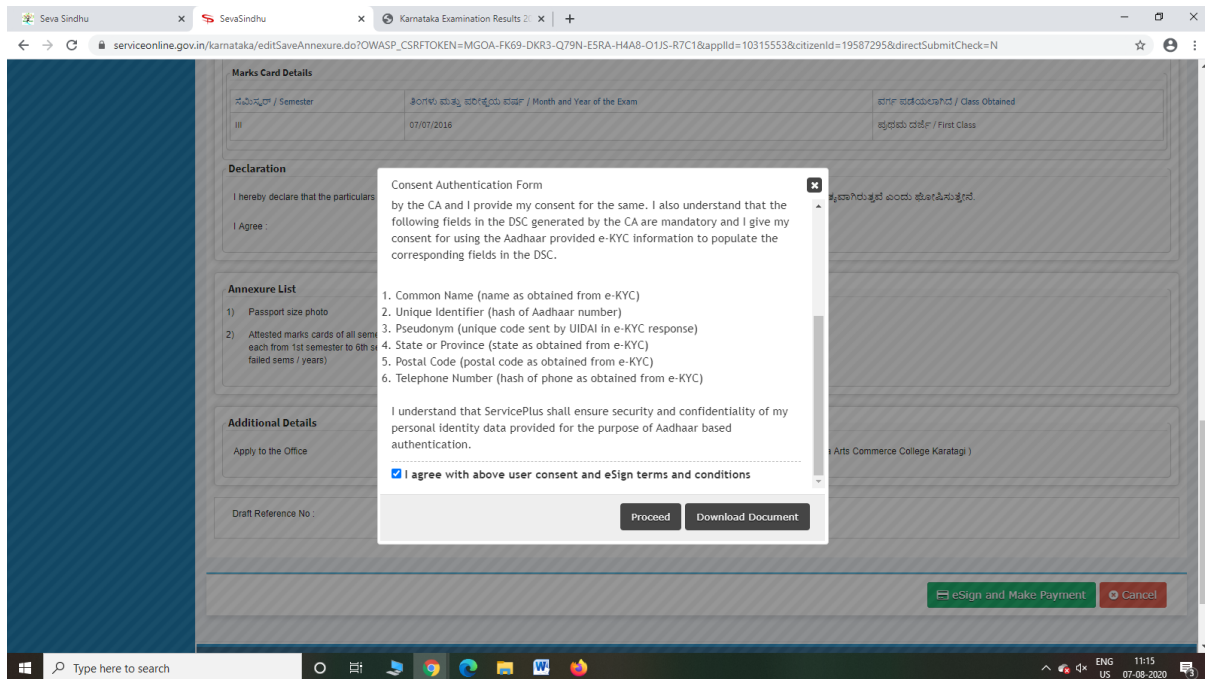
Draft Reference No: AG004520000017

eSign and Make Payment | Cancel

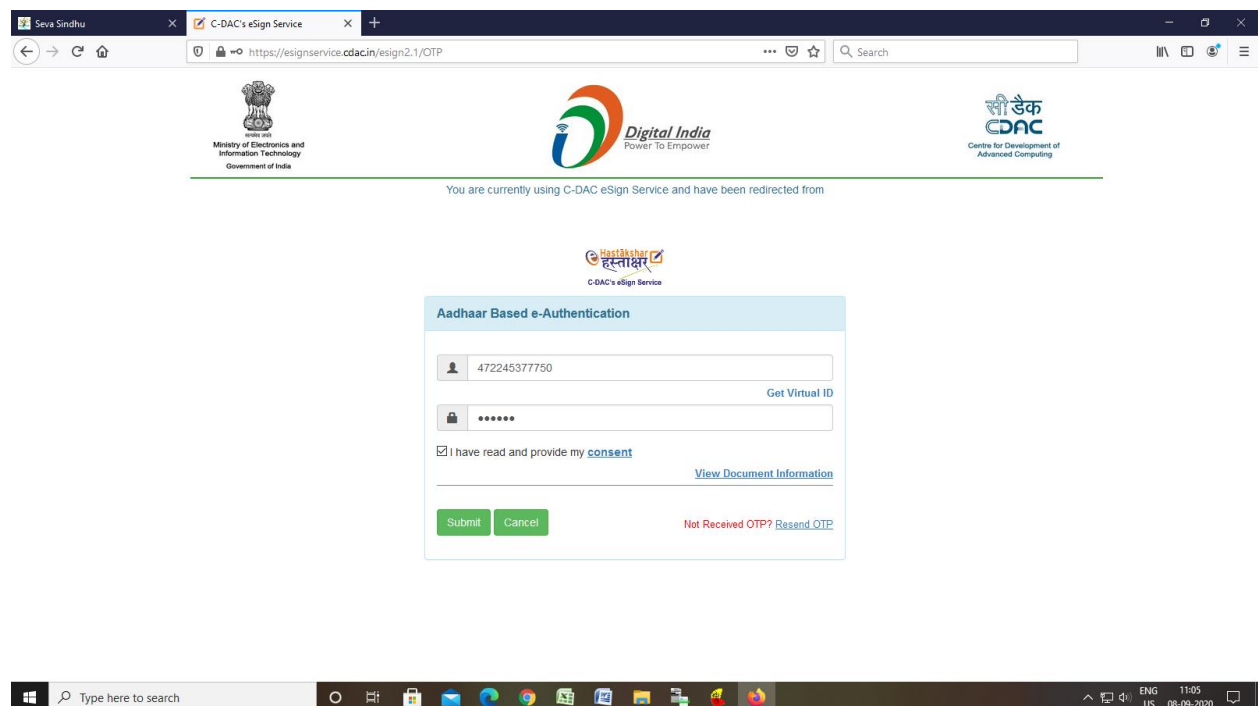
MINISTRY OF PANCHAYATI RAJ | Digital India | data.gov.in | india.gov.in | DeltY | PMINDIA

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## Step 11 : Click on e-Sign and proceed



## Step 12: eSign page will be displayed. Fill Aadhar number to get OTP and proceed to payment



## Step 13: Click on Make Payment and proceed

The screenshot shows the 'PAYMENT DETAILS' page for an 'APPLICATION FOR LICENSE FOR ESTABLISHMENT OF PVT MARKET'. The page includes the following information:

- Mode Of Payment:** Cash (selected), Bill Desk Payment, Paytm
- Application Fee:** 2400.0
- Total Amount to be paid (in Rs.):** 2400.0
- Receipt No.:** (Input field)
- Payment Date:** (Calendar icon)
- Buttons:** Make Payment (green), Reset (blue), Cancel (red)

## Step 14: After Payment is Successful, acknowledgement will be generated

The screenshot shows the 'APPLICATION ACKNOWLEDGEMENT' page. The page includes the following information:

- Header:** ಕರ್ನಾಟಕ ಸರ್ಕಾರ (Karnataka Government)
- Section:** Sakala Acknowledgement/ಸರ್ಕಾಲ ಸ್ವೀಕೃತಿ
- Table 1: Application Details**

Office Name /ಕಛೇರಿ ಹೆಸರು	Department of Agricultural Marketing
Sakala No/ಸರ್ಕಾಲ ಸಂಖ್ಯೆ	AG007S200000019
Application Date /ಅರ್ಜಿಯ ದಿನಾಂಕ	08/09/2020
Service Requested /ವಿನಂತಿಸಿದ ಸೇವೆ	Application to grant Broker License
Applicant Name /ಅರ್ಜಿದಾರರ ಹೆಸರು	ghishghig
Applicant Address /ಅರ್ಜಿದಾರರ ವಿಳಾಸ	krishna temple streethtr
Mobile No /ಮೊಬೈಲ್ ಸಂಖ್ಯೆ	9996233522
- Table 2: Documents Submitted**

Type of document(s)	Document(s) Attached
encumbrance certificate	encumbrance certificate
Address proof	Aadhar Card
GST Registration Certificate	GST registration certificate
Aadhar Card	Aadhar Card
Rent/Lease Agreement	Rent Agreement
Ownership document	Ownership document
passport size photograph	passport size photograph
License Agreement	License Agreement
Application Form	Application Form
- Table 3: Payment Status**

Payment Status /ಪಾವತಿ ಸ್ಥಿತಿ	Payment Paid Successfully/ಪಾವತಿ ಯಶಸ್ವಿಯಾಗಿ ಪಾವತಿಸಲಾಗಿದೆ
Payment Mode /ಪಾವತಿ ವಿಧಾನ	Cash
Transaction ID /ವ್ಯವಹಾರದ ಐಡಿ	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ
Transaction Date and Time /ವ್ಯವಹಾರದ ದಿನಾಂಕ	07/09/2020